

Overview and Scrutiny Committee

24 July 2012

Scrutiny Reports/Reviews on the Forward Plan

Update

August meeting - cancelled

September meeting:

Post Mayoralty review – update on effect of changes
Apprentices

October

Community Safety Partnership – update on Strategic Assessment Document
ABC Business Plan quarterly performance report

O&S forward plan

All three items put to the committee last month have been added to the tracker: Apprentices, Listed Buildings in the Borough, and Sports & Leisure, the reports will come forward in due course.

Year Plan 2012/13

Month	items	Task Group
May	O&S annual report. Membership of Budget Scrutiny Task Group	
June	Sickness & Absenteeism annual report.	
July	ABC Business Plan quarterly performance report. Shared space 3 year post implementation report.	
August	Cancelled	
September	Post Mayoralty review – update on effect of changes. Apprentices	BSTG meeting
October	Community safety partnership – update on Strategic assessment document ABC Business Plan quarterly performance report	
November	Presentation by Stour Valley Arts	
December		Scrutiny of Council's draft 2013/14 budget – Budget Scrutiny TG meetings
January	Report of Budget scrutiny Task Group ABC Business Plan quarterly performance report	Budget Scrutiny TG meetings
February	Presentation from Ashford Clinical Commissioning Group re Health Care Provision in Ashford Borough	
March	Update report on Community Engagement and Consultation	
April	ABC Business Plan quarterly performance report	

O&S Committee – Report Tracker – Current position

Minute No.	Report Title	Officer	Date due	Current position	Recommended action
299/10/06	Stour Centre	Head of Cultural & Project Services	TBC -After completion of legal recovery proceedings	Officers are continuing to pursue the Council's claim and a report to Members is anticipated.	Await report to Cabinet
62/06/11	Housing Strategy Action Plan Monitoring Report	Head of Housing /Housing Strategy Officer		Housing Strategy under review. New Strategy/Action Plan not yet in place. Monitoring will recommence One year after adoption of new Strategy.	Timetable for one year after adoption of new Strategy.
432/03/11	Annual Review of Homelessness Strategy	Head of Housing		The Homelessness Strategy to be included in the Housing Strategy in future.	
61/06/12	Sickness and Absenteeism – annual report	Head of Personnel & development	June 2013		Timetable for June each year.
14/05/12	Overview and Scrutiny Annual Report	Senior Scrutiny Officer	May/June 2013		Timetable for May/June each year
197/10/11	Community Safety Partnership – update on Strategic Assessment Document	Head of Environmental Services and Chair of Ashford CSP	October 2012		Timetable for October 2012

270/11/10	Post Mayoralty review - effect of changes implemented from May 2011 on the functioning of the Mayoralty		Sept 2012		Timetable for Sept 2012
196/10/11	Shared Space 3 year post implementation report	KCC officers	July 2012	On agenda for July 2012	
312/01/12	Transport, travel expenses and lease car arrangements	Head of Personnel & Development	TBA	Report requested, date TBA	
312/01/12	Council's preparations for the Universal Credit & Council tax benefit changes	Revenues & Benefits Manager	TBA	Report to be provided once legislation in place, date TBA	
312/01/12	Street Markets	Licensing Manager		O&S may wish to review once report has been to Cabinet	Await report to Cabinet
389/03/12	Update report on Community Engagement and Consultation	Communications & Marketing Manager; Head of Business Change & Technology	February 2013		
429/04/12	Presentation by Stour Valley Arts	Stour Valley Arts, Arts & Cultural Industries Manager	November 2012		

431/04/12	ABC Business Plan performance report – quarter 1 2012/13	Policy & Performance Manager	Quarterly – next - July 2012		
62/06/12	Apprentices		Sept 2012		
62/06/12	Sports & Leisure		TBA		
62/06/12	Listed Buildings		TBA		

Low Priority & other proposed reports

	Report Title	Officer	Date due	Current position	Recommended action
57/06/08 199/10/11	Recycling and the Blue box scheme	Head of Environmental Services	TBC	To be considered when procurement process completed and new contract in operation.	
135/08/08	Cultural strategy.	Head of Cultural & Project Services			
291/12/08	The effectiveness of a single O&S committee		TBA		